

LEE COUNTY SHERIFF'S OFFICE



JOB ANNOUNCEMENT

Job Title: Deputy Sheriff	Hours of Availability: 12hr rotating shifts
Closing Date: Open until filled	Position Announcement: SD12-25-12
Work Location: Lee County, AL	
Division: Patrol	
Reports to: Division Commander	
☒ Full-time ☐ Part-time	Pay Range: \$51,707.35 - \$62,048.81
JOB SUMMARY: This position is responsible for the enforcement of local, state, and federal laws.	
ESSENTIAL JOB FUNCTIONS: • Enforces all local, State and Federal laws within the jurisdiction of Lee County and in coordination with other law enforcement agencies. • Investigates crimes, arrests law violators, investigates illegal or suspicious activities. • Serves as an official of the Circuit Court of the 37th Judicial District of Lee County; serves warrants, subpoenas, summonses, election papers, and court papers, makes arrests as appropriate; explains subject's constitutional rights', explains court orders to subjects being served; executes search warrants. • Responds to calls of criminal activity; conducts business and residence checks; patrols all state and county roads; enforces all traffic laws and issues citations for violations; assists stranded motorists; arrests and processes motorists under the influence of drugs or alcohol; responds to traffic accidents and assumes control of scene; investigates causes of accidents; assists accident victims; performs crowd and traffic control as necessary. • Provides security at community events. • Responds to emergency scenes. • Controls the scene of major felony crimes until properly relieved; assists with felony investigations; reports and documents crimes; interviews victims and witnesses; collects and processes evidence; secures crime scenes and preserves evidence; responds to calls of civil and domestic violence; arrests persons; fingerprints arrested persons. • Completes and maintains accurate reports and other documentation. • Testifies in court; packages and maintains evidence for court. • Maintains security and possession of firearm and related equipment at all times. • Evaluates and determines the use of lethal force using the greatest level of discretion. • Performs a daily activity of public relations through speaking with citizens, responding to their needs as possible and explaining through actions and words the goals and purposes of the Lee County Sheriff's Office. • Ability to meet attendance requirements of regular and predictable attendance. • Ability to interact positively at work and be a good representative of the Lee County Sheriff's Office. • Performs other related duties as assigned.	
QUALIFICATIONS: • Requires high school diploma or GED. • Requires State of Alabama Driver's License • Any equivalent combination of education, experience and training which provides the required knowledge, abilities and skills may be considered as determined by the hiring authority. • Applicants are required to submit to a physical agility test, background check and random drug and alcohol testing as a condition of employment.	
Applicants can apply at the Lee County Sheriff's Office (1900 Frederick Road, Opelika, AL) Monday – Friday, between the hours of 8:30am-4:30pm. Interested applicants may also email a completed application to hr@leecountysheriff.org or by fax to 334-737-7118 . For more information, visit www.leecosherriffal.gov .	
An employee in this position is subject to random drug/alcohol testing. Previous applicants should reapply.	
<i>Lee County Sheriff's Office is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation or genetic information or any other characteristics protected by law. To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).</i>	